

## Cheddleton Parish Council

### MINUTES OF THE BURIAL GROUND COMMITTEE MEETING HELD IN MEETING ROOM, CRAFT CENTRE, HOLLOW LANE, CHEDDLETON ON TUESDAY 5<sup>th</sup> DECEMBER 2023.

**ATTENDANCE** Chairman - Mrs. V.B. Cornes.

Councillors - M. Ahmad, M.F. Cunningham, and Mrs. C.A. Lovatt.

Clerk - Ms. L. J. Eyre.

17. **APOLOGIES** - Apologies were received from M.P. Worthington, and it was resolved to accept these.
18. **MINUTES OF THE MEETING OF 11<sup>th</sup>. JULY 2023** - It was resolved to accept these as a true record.
19. **MATTERS ARISING THEREFROM** - No matters arising.
20. **CORRESPONDENCE:** - No Correspondence.
21. **REVIEW OF BURIAL GROUND CHARGES 2024** - The Clerk circulated the current charges and those of local cemeteries to compare to and the examples of percentage increases for members consideration. Councillor Ahmad proposed a 10% increase to make us comparable to other cemeteries because our charges are lower than others in Staffordshire Moorlands. Councillor Mrs. Lovatt seconded the proposal and all agreed.
22. **RIALTAS CEMETERIES AND MEMORIAL MANAGEMENT SYSTEM** - The Clerk has looked at the software package and recommended that this is too expensive as it would initially cost of £1,525 and to get all the invoicing, we would have to upgrade the Accounts package so it would not be cost effective. The Clerk has started to scan documents going back so that we have electronic copy of them as well as paper. The Plans of the cemeteries have been updated with full names and all memorial stones noted when permission has been granted. The ledgers must be kept anyway so these will continue to be updated as normal. The Clerk reported that she has received a copy of a spreadsheet which has been drawn up by Peter Green, so it allows a search by name and locate the plot number.
23. **ANY WORKS REQUIRED - ST. EDWARD'S LAWN CEMETERY** - The Clerk reported that the next row will need to be installed next year or the year after. Also, disabled access by installing pathways in the middle of the rows to allow everyone access by wheelchair. The Clerk reported that the Risk Assessments will be completed in the spring.
24. **LEGACY EAR-MARKED RESERVE VERA HEATH - £500** - The Clerk suggested that members have a think about what we could use the funds on which was kindly donated. If this be used on the disabled access.
25. **ASYLUM BURIAL RECORDS/HOSPITAL RESIDENTS** - Councillor Mrs. Lovatt has done 1,000 records and continues to create a spreadsheet to list all occupants 1,389.

26. **REVIEW OF ASYLUM BURIAL GROUNDS GRASS CUTTING ETC** - The Clerk reported that Pip is doing a very good job so continues to look after the grass cutting. Councillor Ahmad proposed £40 per cut from £30 as he is good. All agreed.
27. **ANY WORKS REQUIRED - ASYLUM BURIAL GROUND** - The only thing is to look at the path. Councillor Ahmad asked about the ownership issue, have there been any further developments. He will ask a solicitor.
28. **UPDATE TREE WORKS - ASYLUM BURIAL GROUND** - The Clerk reported that the works are scheduled for February 2024.
29. **UPDATE INSTALLATION OF FENCING - ASYLUM BURIAL GROUND** - The Clerk reported that all the materials have been collected from Travis Perkins and Steve is in the process of installing it as agreed at the far end of the cemetery.
30. **ANY WORKS REQUIRED - CHEDDLETON LAWN CEMETERY** - The Clerk reported she has asked Jim to cut the hedge.
31. **FORWARD AGENDA ITEMS** - No items raised.
32. **CONFIDENTIAL ITEM - FINANCIAL REQUIREMENTS - 2024/25** - After discussion recommended earmarking any remainder funds and that no precept would be required for the next financial year to be put forward to the Finance Committee.

Chairman  
13<sup>th</sup>. February 2024.